

# Jobcentre Plus:

**ONE HULL Business Forum and Jobcentre Plus working together to help your business make the right recruitment choices.**

**As businesses throughout the area continue to deal with the impact of the recession, Jobcentre Plus is working to give employers the support they need to recruit suitable employees for their organisations.**



Part of the Department  
For Work and Pensions

Whether you want to fill one or many vacancies, Jobcentre Plus has a wide range of services to take the hassle out of recruitment. Free to use and with no red tape, they tailor their service to help you fill your vacancies with the right people. They will advise you on the local labour market, plan for recruitment, advertise your vacancies and sift or match appropriate candidates. They may also be able to arrange a Work Trial - a risk-free way of trying out a potential employee at no cost to you.

If you would rather manage your own vacancy, Employer Direct Online is a free service which allows you to register, check, update and remove your vacancies online easily and conveniently. Your vacancies will appear on a recruitment website, receiving more than two million visits a week, as well as on Jobcentre Plus' national network of touch screen terminals.

## Small Business Recruitment Service

Jobcentre Plus understands that getting the right people working for you is crucial to the success of your business, whatever its size. That is why they offer a package of support to assist small businesses through the recruitment processes. After notifying them of your job their local team will contact you to discuss how they can best fill your vacancy. This could include the wording of your vacancy specification, screening applications and matching suitable candidates against your criteria. Jobcentre Plus will agree what is best for your individual business and aftercare which meets your needs.

Further to this service we have now introduced an advice line which offers small businesses recruitment advice and support as well as signposting to other help available. This service is available through Employer Direct 0845 601 2001 option 2.

## Work Trials

Work Trials offer employers a risk-free way of trying out a potential employee for up to 30 days at no cost to the business. The jobseeker stays on their normal benefits during the trial - and also gets the opportunity to make sure the job is right for them, before accepting any job offer made. To find out more about Work Trials visit: [www.businesslink.gov.uk/jobcentreplus](http://www.businesslink.gov.uk/jobcentreplus)

## Redundancy Support

Jobcentre Plus operates a Rapid Response Service (RRS) for employers so that, if the worst happens and you are forced to consider redundancies, there is help on hand to co-ordinate a tailored package of services to best support your affected employees. RRS help is available to jobseekers from the point when they are under threat of redundancy, up to 13 weeks after they lose their job.

## Employer Direct Online

Employer Direct online is a free service from Jobcentre Plus that allows you to post your jobs online without having to speak to an adviser. The key benefits of Employer Direct online for your business is ease of use - you can advertise your vacancy straight from your computer, you can post your jobs on the UK's most visited recruitment website, it is free to use and gives you round-the-clock access.

Because Jobcentre Plus is part of the European Employment Services (EURES) network, vacancies can also be advertised across Europe. EURES links public employment services in those countries that are members of the European Economic Area. It helps people to move freely and take up work in other member states, so it can be used by companies that haven't found the right people locally or nationally.

Vacancies can be placed by phoning Employer Direct on 0845 601 2001. Within ten minutes your vacancy could be online and accessible to millions of potential applicants. You can also email [employerdirect-vacancies@jobcentreplus.gsi.gov.uk](mailto:employerdirect-vacancies@jobcentreplus.gsi.gov.uk)

## Further information

For information about the extensive range of Jobcentre Plus support call the Employer Services Team on 01482 584809 or visit to [www.businesslink.gov.uk/jobcentreplus](http://www.businesslink.gov.uk/jobcentreplus)