

MINUTES: Steering Group

Tuesday 11th January 2011

34/38 Beverley Road, Hull



PRESENT

Tony Cosgrove (Chair)
Barry Schofield
John Sharp
Francesca Devine
Gordon Shields
John Britton
Paul Burnley
Ian Kelly
Antony Towle
Hannah Crookes

Agenda Item 1: Welcome and Apologies for Absence

989. Apologies for absence were noted from Carole Goodair.

Agenda Item 2: Minutes

990. The minutes of the meeting held on Monday 6th December 2010 were agreed as a true and correct record.

Agenda Item 3: Matters Arising

991. Local Enterprise Partnership (LEP) – There was a brief discussion that covered the potential geographic of areas and the current organisations that were moving forward and leading the LEP debate.

992. Whilst there was a consensus around the table, the HBF would not be taking a public stance on the issue.

993. The Local Strategic Partnership ONE HULL would be holding a special meeting at the end of the month to discuss the new community budgets.

994. A brief update was given on the Quarterly Forum due to be held at the end of January, there had been no new developments.

Agenda Item 5

i): Steering Group Elections

995. The Business Forum had received 10 expressions from interest of local business people wishing to join the Steering Group.
996. Further expressions of interest would be circulated around the Steering Group asking for recommendations on which applicants should be put forward. The deadline for submissions was the 14th of January. It was proposed that the selection of applicants for the Steering Group would be carried out in an election.
997. It was proposed that a review of existing Steering Group members should be carried out to assess attendance at meetings, if necessary members who did not participate would be asked to stand down.

ii): Business Advisory Group

998. Concern was expressed in relation to the accountability of the Business Advisory Group within the structure of the LSP. It was agreed that a meeting was required with Maria Padmore, Chris Howell of ONE HULL, also Richard Tuplin, Tony Cosgrove, and Hannah Crookes to clarify the position of BAG.
999. A suggestion was raised to the board that future activities of BAG could consist of monthly short surveys regarding issues that affect local businesses. That was generally accepted with the caveat of an appropriate outcome from the above meeting to discuss the position of BAG.

Agenda Item 6: ONE HULL issues

1000. It was noted that Martin Shaw of D3 Office Group had resigned as Chair of the Enterprise Sub Board, and as a representative on the Earning SDP. The reasoning for this was unknown.

Agenda Item 7: Communications

i) Website

1001. It was the general opinion that the Forum's website required modernisation in relation to future direction and activities of the Forum. It was suggested that website improvements could be an area that BAG could assist with.

ii) Inside Track

1002. General feedback highlighted that Inside Track would continue and be updated in the near future.

iii) Factsheets

1003. It was also suggested the Factsheets available on the Forum website should be updated; this was accepted and would be carried out in the near future.

Agenda Item 8: Forward Work Plan

1004. It was suggested the Steering Group should invite a member of the finance department of the Council to discuss the budget cuts at a future Quarterly Forum; it was welcomed by the Group.
1005. Another potential topic suggested was the impact of the delays on the A63 road improvements to local businesses. This was accepted if an efficient data capture method was utilised.
1006. Learning Lunches – these were due to commence in the near future and it was noted that Hannah Crookes would be meeting with Lesley Collinson to discuss the 2011 programme.
1007. It was also suggested that in light of the changes to employment law it would be useful to have a representative from ACAS to attend a future meeting to discuss the changes. This was accepted by the Group.

Agenda Item 9: Managers Update

1008. This was covered in the points raised during the meeting.

Agenda Item 10: Any Other Business

1009. There was no reported business.

Agenda Item 11: Date of Next Meeting

1010. Steering Group: Tuesday 22nd February 2011 – 12.00noon