

## MINUTES: Steering Group

Tuesday 21<sup>st</sup> June 2011

34/38 Beverley Road, Hull



### PRESENT

Tony Cosgrove (CHAIR)	Nortech Services Ltd
Barry Schofield	Tuttys Office Interiors
Francesca Devine	Devine Law
John Sharp	IRC
Simon Delaney	Delaney Marling Partnership
Joanne Gower	Construction Works
Vicky O'Grady	Cobus
Gordon Shields	Applied Management Group
Nick Sangwin	Sangwin Group of Companies
Andy Rogerson	Totally Let
Ian Kelly	Hull & Humber Chamber of Commerce
Howard O'Neill	Hull & Humber Chamber of Commerce
Steve Bell	KC
Hannah Crookes	ONE HULL Business Forum

### Agenda Item 1: Welcome and Apologies for Absence

1102. Apologies for absence were noted from Paul Burnley, John Britton, Carole Goodair and Antony Towle.

### Agenda Item 2: Minutes

1103. The minutes of the meeting held on Tuesday 10<sup>th</sup> May 2011 were agreed as a true and correct record.

### Agenda Item 3: Matters Arising

1104. i) Local Enterprise Partnership (LEP): Ian Kelly provided an update on the current status with the LEP. It was noted a pan-Humber had been approved by Ministers, however Hull City Council and East Riding of Yorkshire Council were still working separately on some issues specifically for the north bank.
1105. Clarification was requested as to who was represented on the LEP Board. It was reported that there were 9 private sector representatives, the University's Vice Chancellor, Government Office and representatives from each of the four Local Authorities. It was noted that the private sector representatives covered both the north and south banks and

had been selected by the Chamber of Commerce and Federation of Small Businesses. Further to this, it was added that the secretariat for the LEP Board would be provided by the Hull & Humber Chamber of Commerce.

1106. In terms of finance that may be available through the LEP, it was noted that there wasn't direct funding for the LEP, however if an Enterprise Zone was granted for a LEP area business rates would become under the control of the LEP. For the Humber LEP It was noted that the Enterprise Zone bid would cover both the north and south banks.

#### **Agenda Item 4: Business Forum Issues**

1107. Following the report that funding was unlikely to be available from 1<sup>st</sup> April 2012, an in depth discussion took place around potential funding sources and the future sustainability of the Business Forum
1108. A range of questions were put forward and included if the Business Forum had any reserves to continue post March 2012; whether European funding was an option; was there another body that could collate the views of membership organisations across Hull; and would a Business Forum covering a wider geographical area be an option.
1109. There was consensus that if the Business Forum did not exist, there would be a lack of coordination and thus a true view from the whole business community may not be conveyed as all membership organisations have their own agenda. It was agreed the Business Forum was the only organisation in Hull that brought together all membership companies in Hull.
1110. The possibility of introducing a membership fee was discussed but it was agreed that this was not a direction the Business Forum would want to head in.
1111. Consideration was taken in relation to the possibility of sponsorship of the Forum to secure funding. It was noted that if larger companies were to sponsor then understanding by said companies would be required to ensure views from Business Forum members, and not just their own companies, would need to be conveyed as the Forum operates for the benefit of the city.
1112. It was agreed that a working group should be created to look at sustainability issues in August/September 2011.

#### **Agenda Item 5: Future Events**

1113. i) Quarterly Forums – It was noted that the next Quarterly Forum would be taking place on Tuesday 19<sup>th</sup> July at the Portland Hotel. Hannah Crookes reported that Councillor Stephen Brady, leader of Hull City Council had just been confirmed to speak. This was in addition to Kathryn Shillito of Hull City Centre BID and Andrew Carter of Centre for Cities.

1114. ii) Hull & Humber Enterprise Network – No further meetings had been confirmed for the year, however it was likely that the next event would be taking place in the next academic year.
1115. iii) Learning Lunches – Hannah Crookes reported that two Learning Lunches would be taking place on Tuesday 28<sup>th</sup> June and Friday 1<sup>st</sup> July, focusing on Equality & Cohesion and Leadership & Development respectively. It was noted that the expected attendance for Equality & Cohesion Learning Lunch was low. A reminder email would be sent out.
1116. iv) Joint Event with VCS Forum – It was reported that this event, which would focus on Corporate Social responsibility, would be taking place on Thursday 30 June 2011 at The Village Hotel from 4.00pm. Hannah Crookes highlighted that there were 54 registered delegates and that there was an even spread of private, voluntary & community and public sector representatives. It was noted that Arco were no longer able to present and thus the panel segment, featuring KC, Jenko and two representatives from the voluntary and community sector, would be extended.
1117. v) Workshop with Business Link Yorkshire – It was noted that 8 companies had registered to attend, however as Business Link were looking after the bookings Hannah Crookes was awaiting confirmation as to which companies would be represented. There was still 12 places remaining if anyone wished to book on.

#### Agenda Item 6: ONE HULL Update

1118. The Chair reported on his recent meetings with Alistair Doxat-Purser and Nicola Yates and it was noted that it was unlikely that funding for the Business Forum would be available from 1 April 2012. The current funding stream (Working Neighbourhoods Fund) for the Business Forum would end on 31 March 2012. It was noted however that the public sector wished to keep the private sector contacts.
1119. The proposed Leadership Structure, which would be discussed in detail at a meeting later today with the existing members of the Executive Group, was tabled. The Chair had expressed concern to Nicola Yates as to where private sector representation would sit across the structure. A response was awaiting.
1120. The proposed Chairs of the individual Boards, though these would require ratification, were noted as follows:
- ***Health & Wellbeing*** – Chair (designate): Councillor Rilba Jones (HCC Portfolio Holder for Health & Equalities);
  - ***Community Safety*** – Chair: Paul Foweather (Prison Governor). Vice Chair: Peter Wright (Assistant Chief Officer, probation Services);
  - ***City Economy*** – Chair: Richard Tuplin (Business Sector representative). Vice Chair (designate – tbc): Tony Cosgrove (Business Forum representative);
  - ***Children's Trust*** – Chair: John Readman (Corporate Director of Children & Young People's Services). Vice Chair (designate – tbc): Emma Latimer (Director of Commissioning NHS Hull)
  - ***Community Budgets Programme Board*** – Chair: Nicola Yates, Chief Executive Hull City Council. Vice Chair (designate – tbc): Kath Jones (VCS Forum)

representative). Provider Group Chair (designate – tbc): Peter McGurn, Goodwin Trust.

- *City Sustainability* – Chair & Vice-Chair tbc.
- *Engagement Framework & Network* – Chair tbc.

1121. It was noted that the Chairs of the Delivery Boards would sit on the City Leadership Board, headed by the Leader of Hull City Council. Agreement was required for the Vice Chairs to be able to attend if the Chairs were unavailable.
1122. The current proposed structure does not include a strand for Housing, though it was anticipated that this may be included.
1123. A discussion took place in terms of the Forum's private sector representatives' places on the new Boards. There was general consensus that the Forum's existing representatives should remain on the Boards where possible.
1124. The new proposed structure would be discussed by existing members of the Executive Group later today. The Chair confirmed he would report back to the Steering Group via Hannah Crookes.

#### **Agenda Item 7: Managers Update**

1125. The Forum Manager's report was noted and taken as read.

#### **Agenda Item 8: Any Other Business**

1126. There was no other business.

#### **Agenda Item 9: Date of Next Meeting**

1127. Steering Group: Tuesday 20<sup>th</sup> September 2011 – 12.00noon