

MINUTES: Steering Group

Tuesday 5th April 2011

34/38 Beverley Road, Hull



PRESENT

Tony Cosgrove (CHAIR)

Andy Rogerson

Barry Schofield

Chris Noble

Francesca Devine

Hannah Thoresby

John Britton

John Sharp

Peter Duffield

Simon Delaney

Tracy Dervey

Vicky O'Grady

Nortech Services Ltd

Totally Let

Tuttys Office Interiors

NT3 Chartered Surveyors

Devine Law

H&H

BCG Bridgepoint

IRC

Smailes Goldie

Delaney Marling Partnership

Construction Works

Cobus

Carole Goodair

Ian Kelly

Jason Papprell

Steve Bell

Federation of Small Businesses

Hull & Humber Chamber of Commerce

Hobson & Porter

KC

Hannah Crookes

Antony Towle

ONE HULL Business Forum

ONE HULL Business Forum

Agenda Item 1: Welcome and Apologies for Absence

1041. Apologies for absence were noted from Linda Ellis, Gordon Shields, Rob Bath, and Paul Burnley

1042. The Chair welcomed new members Tracy Dervey, Vicky O'Grady, Andy Rogerson, Chris Noble, Hannah Thoresby, Nick Sangwin, Simon Delaney, Jason Papprell, and Steve Bell. Members introduced themselves around the table.

Agenda Item 2: Minutes

1043. The minutes of the meeting held on Thursday 24th February 2011 were agreed as a true and correct record.

Agenda Item 3: Matters Arising

1044. There were no matters arising.

Agenda Item 4: Steering Group Terms of Reference

1045. Hannah Crookes tabled the Steering Group's Terms of Reference (TOR). Hannah Crookes highlighted that the document was in draft form and required ratifying by the group as soon as possible.
1046. Two amendments were requested for the (TOR). Under 'Membership' it was agreed a representative from ONE HULL should be included as an advisory member.
1047. Under 'Meetings & Proceedings of the Steering Group', the TOR needed to recognise that the Vice Chair would preside, if the chair was unavailable, before choosing any other member from the Steering Group.

Agenda Item 5: Preparation for 30th Quarterly Forum

1048. Hannah Crookes provided a brief overview of the 30th Quarterly Forum. The event was due to cover the following items on its agenda:
- Healthy Lifestyles & Healthy Profits
 - The new Department for Work & Pensions (DWP) Work Programme
 - Business Week 2011
 - And an update on the Local Strategic Partnership (LSP)
1049. The main theme of the Forum was Corporate Social Responsibility (CSR). Some members questioned the definition of the subject so a summary was provided. It was generally agreed that it was a suitable direction for the Forum to head in. It was also agreed the items on the agenda were relevant and of interest to the business community,

Agenda Item 6: Future Events

i) Quarterly Forums 2011

1050. The forward work plan in relation to this was noted. Hannah Crookes stated that planning was in progress for the 31st Quarterly Forum in July, it would be held at the Portland Hotel in Hull. Centre for Cities and Hull City Centre Bid Ltd had been confirmed as speaking at the Forum.
1051. The Chair highlighted to the board that if any member had any suggestions of topics for future events they would be welcomed and considered.

ii) Learning Lunches

1052. The Lunch originally scheduled for the 28th March was postponed until later on in the year due to speaker availability.
1053. The current programme for 2011 was noted. The amount of detail on the programme was questioned. Hannah Crookes stressed that prior to each event, more details would be provided and the document tabled was merely a list of topics to be covered.

iii) Hull & Humber Enterprise Network

1054. The second Hull & Humber Enterprise network of 2011 was in the process of being organised in conjunction with University of Hull, and will be taking place on the 12th May. The main guest speaker was Graham Boanas of the bizniz.com
1055. Following on from the previous year's events, the 2011 events followed a different format by starting earlier for networking and incorporating a business support panel. This proved to be a success with attendees and will be carried forward.

Agenda Item 7: Joint Event with ONE HULL & ONE HULL VCS Forum

1056. Hannah Crookes provided an update on the joint event that was held on the 22nd March 2011. The purpose of the event was to promote partnership working and to help facilitate sectors to look at ways of achieving the ambitions set out in the new ONE HULL Partnership Strategy.
1057. Feedback from the event was fairly positive. Speakers included Councillor Carl Minns and Claire Stockton of Echoes, who provided an insight into the benefits of the Business and Voluntary sectors working together. It was noted that business representation was lower than expected. It was believed that this was largely contributed to the length and time of the event. Those who did attend expressed an interest in working jointly with the Voluntary and Community Sector in future,
1058. Follow up meetings were planned to discuss the findings from the event and to find out how the Forums can work together in the future. The outcomes will be discussed at future Forum meetings.

Agenda Item 8: Business Forum issues

i) Business Advisory Group

1059. Hannah Crookes provided feedback from the Business Advisory Group (BAG) meeting held on the 9th March. The meeting focused on business support and access to finance issues, as raised within the Barriers to Business Survey. Paul Burnley, Phil King of Yorkshire Bank and Sallyann Garrard-Hughes from Business Link were in attendance.
1060. Although no specific action points came out of the meeting, Hannah Crookes provided feedback from the ongoing action points: parking and the consultation with Humber Police Authority.

1061. Hannah Crookes notified the group that the Forum had made several attempts to contact Graham Hall but they had been unsuccessful. The reason for this was attributed to the ongoing Council cuts. Further attempts would be made to contact the council in the forthcoming weeks.
1062. Hannah Crookes also informed the group that a consultation was planned with the Humber Police Authority at a future BAG meeting.

Agenda Item 9: Forward Work Programme

1063. Hannah Crookes reported that the Forum would be working in conjunction with Business Link Yorkshire to hold a free event for the local business community to attend later on in the year.

Agenda Item 10: ONE HULL Update

1064. The Chair welcomed Laura Waites, Strategic Development Lead, ONE HULL, and invited her to provide an update on the changes occurring in the Local Strategic Partnership (LSP)
1065. Laura Waites provided a brief overview of the changing structure of the partnerships in the city. Many partnerships were due to be streamlined to ensure they would run more effectively in the future. It was noted there needed to be less bureaucracy with local partnerships setting their own agenda and deciding what the needs of the local area were.
1066. Laura Waites also announced that there was to be a new health and wellbeing body, along with culture and sustainability.

Agenda Item 11: Managers Update

1067. This was covered in the points raised during the meeting.

Agenda Item 12: Any Other Business

1068. There was no other business.

Agenda Item 13: Date of Next Meeting

1069. Steering Group: Tuesday 10th May 2011 – 12.00noon
30th Quarterly Forum: Tuesday 12th April, 4.30pm at The Freedom Centre, Preston Road, Hull.